



T H E R O S E B A R N

w e d d i n g v e n u e

2021 PACKAGE

Venue hire with exclusive use of Branching Out Event Catering (in-house caterer) : R10 000

PLEASE NOTE : THE VENUE HIRE COST WILL BE INCREASED BY 15% FROM THE 1st OF JANUARY EVERY YEAR

INCLUDED IN VENUE HIRE

Use of the venue for wedding guests from 10:00 until 02:00. Should the venue not be vacated by 02:00 the client will be charged R2000 per hour.

1. CEREMONY | Choice of clear tent OR Bedouin tent for outdoor/garden ceremony. The following are included :

- o White wooden podium
- o White tiffany chairs / black steel chairs / wooden benches
- o Registry table & chairs
- o Steel Arch
- o Confetti holders
- o DJ table + power outlet (DJ to provide all sound equipment).

2. RECEPTION

- o Wooden tables, white tables, white tiffany chairs, black iron chairs
- o Cake table with cake knife & selection of cake stands
- o White napkins, stone napkins, white runners & stone The Rose Barn runner
- o White or silver 5 arm candelabra
- o Selection of vases & urns
- o Black easel for table seating plan & menu

- o Wine station table with modern ice buckets
- o Wine barrels
- o Cash Bar

EXCLUDED FROM THE VENUE HIRE

- o Candles & additional décor for the ceremony & reception.
- o Sound system & DJ.
- o Stationary, photography, videography, make-up/hair & wedding cake.
- o Set up, cleaning & waiting staff.

EXTRAS

- o Steel boma fire stations @ R500 each
- o Wood @ R500 per load (1 load is sufficient for the night)
- o Patio heaters @ R500 each (5 available)
- o Garden umbrellas @ R500 each (6 available)
- o Nespresso station (available from ceremony till close of reception) @ R1 500.
- o Honeymoon Suite (R500 pp sharing)
- o Accommodation. We have 12 units available that each sleeps 2 guests @ R500 per person sharing and R750 single, excluding breakfast. The 12 units include the honeymoon suite & dressing room.
- o Dressing Room @ R1500 from 09:00 the morning of the wedding. The room can also accommodate 2 guests for the night of the wedding. Please enquire about breakfast and/or snack platters from Branching Out.
- o Branching Out does offer an optional Friday Night Dinner, Saturday & Sunday morning breakfast at an additional cost. Please contact us at catering@therosebarn.co.za for further information.

IMPORTANT INFORMATION

- o Cash bar as well as card facilities are available. Contact Casper for all beverage queries – casper@therosebarn.co.za
- o Bride & groom are allowed to bring their own wine/champagne at R45 corkage per open bottle. NO ALCOHOL from outside the venue may be brought onto the premises excluding above mentioned wine & champagne. Should wedding guests be caught drinking in their vehicles the bar will be closed & the wedding will be stopped immediately.
- o Final numbers, menu selection, program for the function & final arrangements to be finalized THREE WEEKS prior the wedding.
- o Outside suppliers can start at 08:00 on the wedding day. They are welcome to make an arrangement to set up the previous day at an additional cost.
- o All boxes & packaging must be removed when an outside supplier leaves.
- o We do not allow outside caterers.
- o Please arrange any deliveries and collection from outside suppliers with the coordinator.
- o After the wedding all décor should be removed by 11:00 the next morning.
- o The Rose Barn only hosts one wedding per day as the bride & groom has the exclusive use of the venue on their wedding day. Please note that we do viewings of the venue on a Friday

& Saturday where the venue might be showcased to potential clients (max 3 hours on a wedding day)

o PLEASE NOTE that the Bedouin tent will only be set up if the weather permits. This will be decided 3 days prior to the wedding/event.

BOOKINGS & PAYMENTS

o Due to high demand for our venue we are unable to accept provisional bookings. A NON-REFUNDABLE deposit of R4 500 is payable within 7 days of your booking to confirm the date. This amount will be deducted from your final invoice. 50% of provisional invoice is due 3 months prior to wedding date.

o The final invoice is payable 14 days prior to the event.

o The Rose Barn has the right to cancel any function if the invoice is not paid in full 14 days prior to the event.

o The deposit received secures your date, but cannot be transferred to another date.

o By paying the deposit you accept all conditions regarding cancellations, payments & postponements.

o Please use your wedding date & name as reference when paying any of the deposits.

o We unfortunately don't accept any cheques, debit cards or credit cards, only cash, EFT or PayPal.

CANCELLATION PROCEDURE

o If the function should be cancelled or postponed, the full deposit will be forfeited or re-invoiced for the future date applicable.

o If a written notice of cancellation is NOT received from the client three months before the function, there will be a cancellation fee of 100% of the proforma invoice charged for immediate payment by the client.

o Any cancellation 6 months prior to the wedding date will be charged at 50% of the proforma invoice to cover the losses unless we receive another booking for the same date whereby only an admin fee will then be charged.

TERMS & CONDITIONS

o The Rose Barn reserves the right of admission.

o No smoking inside the buildings allowed, smoking areas provided.

o No fireworks allowed.

o No drones allowed without drone license.

o No pets allowed. (Special arrangements can be made).

o No paper confetti, streamers, or feathers allowed. Only biodegradable confetti allowed.

o The Rose Barn, its workers & any person employed for any function shall not be held liable for any loss or injury as a result of negligence or any other cause.

o Children should be supervised at all times.

o Candles may not be placed directly on linen supplied by The Rose Barn.

o A breakage deposit of R4000 will be added & refunded within 14 days after the wedding.

o Any damages to The Rose Barn property including linen will be deducted from the deposit.

o The Rose Barn takes no responsibility for outdoor functions, and the client remains

responsible for any costs involved should a radical shift in the weather affect the presentation or arrangements of the event.

o Office hours: Mon to Fri 09:00-17:00

CONTRACT

Booking will only be confirmed upon acceptance of the documents & receipt of booking fee. Please initial each page, sign below & email together with proof of payment to info@therosebarn.co.za . By paying a booking deposit you agree to all the terms & conditions set forth.

Bride name : ID:

Cell :

Email :

Groom name : ID:

Cell :

Email :

Physical address :

Wedding Date :

Time :

Estimated number of guests :

Estimated number of kids under 12 :

Estimated number of guests under 3 :

To ensure your date a deposit of R4 500 is payable.

BANKING DETAILS

FNB | The Rose Barn ACCOUNT # | 6241 927 2539 BRANCH CODE | 250 655

Use your wedding date & name as reference when paying any of the deposits.

BRIDE SIGNATURE :

GROOM SIGNATURE :