



T H E R O S E B A R N

w e d d i n g v e n u e

2021 PACKAGE

Venue hire with use of Branching Out Event Catering (in-house caterer) : R35 000 per day

PLEASE NOTE : THE VENUE HIRE COST WILL BE INCREASED BY 15% FROM THE 1st OF JANUARY EVERY YEAR

MENU PRICES

Please see 'included' in the price per person below 60 - 100 guests @ R585 per person (Fri/Sat/public holiday)

101-200+ guests @ R565 per person (Fri/Sat/public holiday)

Children under 12 @ R250 per person Children under 3 FREE

INCLUDED IN THE CATERING (PRICE PER PERSON)

1. THREE COURSE MEAL

o Kindly see Branching Out menu options attached. We offer a plated starter and/or main on request. Our team will be happy to create a custom menu or make changes should you have something specific in mind.

o Standard cutlery, crockery & glasses per person. Copper & gold coloured cutlery available to hire at an additional cost per item.

o Please remember to include your service providers on the day (DJ, Photographer etc) in your per person count as they also require a meal. Service providers @ R390 per person.

2. STAFF

o 1 x Floor manager on the day of the wedding. The floor manager works together with the

MC to ensure smooth sailing during the course of the wedding/event.

o Preparation & cleaning before & after the wedding/function on The Rose Barn supplied items.

o Basic setup of ceremony, canapé area & reception (tables & chairs, cutlery & glasses).

o Waiters

o Barmen x 1 (Additional barmen available at an extra cost, 1 per 50 pax recommended)

Please contact Casper for all bar related queries – casper@therosebarn.co.za

INCLUDED IN VENUE HIRE

Use of the venue for wedding guests from 14:00 until 02:00. Should the venue not be vacated by 02:00 the client will be charged R2000 per hour.

1. CEREMONY | Choice of clear tent OR Bedouin tent for outdoor/garden ceremony. The following are included :

o White wooden podium

o White tiffany chairs / black steel chairs / wooden benches

o Registry table & chairs

o Steel Arch

o Confetti holders

o DJ table + power outlet (DJ to provide all sound equipment).

2. CANAPE AREA

o Cocktail furniture/outdoor seating

3. RECEPTION

o Wooden tables, white tables, white tiffany chairs, black iron chairs

o Cake table with cake knife & selection of cake stands

o White napkins, stone napkins, white runners & stone The Rose Barn runner

o White or silver 5 arm candelabra

o Selection of vases & urns

o Black easel for table seating plan & menu

o Fairy lights in roof, chandeliers & bulb lights

o Wine station table with modern ice buckets

o Wine barrels

4. HONEYMOON SUITE

The honeymoon suite to the value of R3000 is included in the venue hire for the bride & grooms use ONLY on the night of the wedding. This can't be exchanged or subtracted from the total should you not make use of it.

o Check out @ 10:00 the next morning.

o Complimentary coffee station is included.

o Breakfast & snacks can be ordered from Branching Out at an additional cost.

o The room is a non-smoking room.

EXCLUDED FROM THE VENUE HIRE

- o Candles & additional décor for the ceremony, canapé area & reception.
- o Sound system & DJ.
- o Stationary, photography, videography, make-up/hair & wedding cake.
- o Accommodation & breakfast for guests.
- o Alcohol EXTRAS
- o Steel boma fire stations @ R500 each
- o Wood @ R500 per load (1 load is sufficient for the night)
- o Patio heaters @ R500 each (5 available)
- o Garden umbrellas @ R500 each (6 available)
- o Coffee station with variety of teas & coffee (available from ceremony till close of reception) @ R3500
- o Accommodation. We have 12 units available that each sleeps 2 guests @ R500 per person sharing and R750 single, excluding breakfast. The honeymoon suite & dressing room is included in the 12.
- o Dressing Room @ R1500 from 09:00 the morning of the wedding. The room can also accommodate 2 guests for the night of the wedding. Please enquire about breakfast and/or snack platters from Branching Out.
- o Branching Out offers a Friday Night Dinner, Saturday & Sunday morning breakfast at an additional cost.

IMPORTANT INFORMATION

- o Cash bar as well as card facilities are available. Contact Casper for all beverage queries – casoer@therosebarn.co.za
- o Bride & groom are allowed to bring their own wine/champagne at R45 corkage per open bottle. NO ALCOHOL from outside the venue may be brought onto the premises excluding above mentioned wine & champagne. Should wedding guests be caught drinking in their vehicles the bar will be closed & the wedding will be stopped immediately.
- o Final numbers, menu selection, program for the function & final arrangements to be finalized THREE WEEKS prior the wedding.
- o Outside suppliers can start at 08:00 on the wedding day. They are welcome to make an arrangement to set up the previous day at an additional cost.
- o All boxes & packaging must be removed when an outside supplier leaves.
- o We do not allow outside caterers OR any outside suppliers to use our kitchen without prior arrangement.
- o Please arrange any deliveries and collection from outside suppliers with the coordinator.
- o After the wedding, all décor should be removed by 11:00 the next morning.
- o The Rose Barn only hosts one wedding per day as the bride & groom has the exclusive use of the venue on their wedding day. Please note that we do viewings of the venue on a Friday & Saturday where the venue might be showcased to potential clients (max 3 hours on a wedding day)

o PLEASE NOTE that the Bedouin tent will only be set up if the weather permits. This will be decided 3 days prior to the wedding/event.

BOOKINGS & PAYMENTS

- o Due to high demand for our venue we are unable to accept provisional bookings. A NON-REFUNDABLE deposit of R15 000 is payable within 7 days of your booking to confirm the date. This amount will be deducted from your final invoice. 50% of provisional invoice is due 3 months prior to wedding date.
- o The final invoice is payable 14 days prior to the event.
- o The Rose Barn has the right to cancel any function if the invoice is not paid in full 14 days prior the event.
- o The deposit received secures your date, but cannot be transferred to another date.
- o By paying the deposit you accept all conditions regarding cancellations, payments & postponements.
- o Please use your wedding date & name as reference when paying any of the deposits.
- o We unfortunately don't accept any cheques, debit cards or credit cards, only cash, EFT or PayPal.

CANCELLATION PROCEDURE

- o If the function should be cancelled or postponed, the full deposit will be forfeited or re-invoiced for the future date applicable.
- o If a written notice of cancellation is NOT received from the client three months before the function, there will be a cancellation fee of 100% of the pro forma invoice charged for immediate payment by the client.
- o Any cancellation 6 months prior to the wedding date will be charged at 50% of the pro forma invoice to cover the losses unless we receive another booking for the same date whereby only an admin fee will be charged.

TERMS & CONDITIONS

- o The Rose Barn reserves the right of admission.
- o No smoking inside the buildings allowed, smoking areas provided.
- o No fireworks allowed.
- o No drones allowed without drone license.
- o No pets allowed. (Special arrangements can be made).
- o No paper confetti, streamers, or feathers allowed. Only biodegradable confetti allowed.
- o The Rose Barn, it's workers & any person employed for any function shall not be held liable for any loss or injury as a result of negligence or any other cause.
- o Children should be supervised at all times.
- o Candles may not be placed directly on linen supplied by The Rose Barn.
- o A breakage deposit of R4000 will be added & refunded within 14 days after the wedding.
- o Any damages to The Rose Barn property including linen will be deducted from the deposit.
- o The Rose Barn takes no responsibility for outdoor functions, and the client remains responsible for any costs involved should a radical shift in the weather affect the

presentation or arrangements of the event.

o Office hours: Mon to Fri 09:00-17:00

CONTRACT

Booking will only be confirmed upon acceptance of the documents & receipt of booking fee. Please initial each page, sign below & email together with proof of payment to info@therosebarn.co.za. By paying a booking deposit you agree to all the terms & conditions set forth.

Bride name :

ID :

Cell :

Email :

Groom name :

ID :

Cell :

Email :

Physical address :

Wedding Date :

Estimated number of guests :

Estimated number of kids under 12 :

Estimated number of guests under 3 :

Time :

To secure your date a deposit of R15 000 is payable.

BANKING DETAILS

FNB | The Rose Barn ACCOUNT # | 6241 927 2539 BRANCH CODE | 250 655

Use your wedding date & name as reference when paying any of the deposits.

BRIDE SIGNATURE :

GROOM SIGNATURE :